

# ADVERT



## Extended Services Supervisor

Grade: Scale 5

Pay range: £ 27,021 – £28,005 pro rata

### Join Chelwood's amazing team.

We are looking for an enthusiastic and well organised person **to take the lead in our Extended Services Provision.**

### Are you?

- Level 3 qualified for the EYFS? *Check your Level 3 qualification on our website: <http://www.chelwood.lewisham.sch.uk/about-us/recruitment/>*
- Interested in providing a caring and nurturing environment for nursery children in our extended day provision
- Keen to be part of our Outstanding Chelwood Nursery School team?

This will be an annualised contract working an average of **26 hours per week**. The 26 hours per week will be worked differently during term times and holidays. Below is how these hours will be worked.

### Term time (39 weeks per year)

- Breakfast Hours - 1.5 hours per day, 7:45 – 9:15 for 5 days per week.
- After School Hours - 3 hours per day, 15:00 – 18:00 for 5 days per week.

### School holidays (13 weeks per year)

- Holiday Club - 8:30 – 16:00 (5 days per week)

### Contract

The post will initially be filled on temporary one year contract with a view to review and extend at the end of the 12 months. **It is expected that annual leave will be taken when it causes least disruption to the service.** This will be negotiated with the Headteacher.

All application information will be available on Lewisham Council website jobs in Schools section and on the school website: <http://www.chelwood.lewisham.sch.uk/about-us/recruitment/>

For more information please contact Chloe Welsh on 020 7639 2514 or email [businessmanager@chelwood.lewisham.sch.uk](mailto:businessmanager@chelwood.lewisham.sch.uk)

**Chelwood Nursery School, Chelwood Walk, St Norbert Road, Brockley, SE4 2QQ**

**Closing date:** Thursday 26 November 2020

**Short-listed applicants will be contacted by email/phone:** Monday 30 November 2020

**Interviews:** 8<sup>th</sup> and 9<sup>th</sup> December 2020

Note: those shortlisted may be asked to attend a brief visit to our setting so we can see how they interact with children.